



JOB APPLICANT PRIVACY NOTICE

1. Who we are

- 1.1 Inspire North is a charity registered in England and Wales under registration number 1180693 whose registered office is at Community Links Ltd, 3 Limewood Way, Seacroft, Leeds, LS14 1AB.
- 1.2 We're here to create a world where everyone matters, building brighter futures for people within the health, housing and social care sector through our family of organisations.
- 1.3 Our heritage is important to us and we're not afraid to be different; making a meaningful difference is at the heart of what we do. We are continually evolving while always staying true to our values.
- 1.4 Inspire North must process personal data, which at times will include special category personal data, so that we can fulfil our duties as an employer. In doing so, Inspire North may act as a controller of personal data.
- 1.5 **Data Controller:** Inspire North (Northern) Ltd, 3 Limewood Way, Leeds LS14 1AB
- 1.6 The organisation has appointed a Senior Information Risk Owner (SIRO). The role of the SIRO involves taking ownership of the organisation's information risk policy, acting as an advocate for information risk on the Board and providing written advice to the Accounting Officer on the content of their annual governance statement with regard to information risk.
- 1.7 In addition, we have a Caldicott Guardian (Director of Operations), who is responsible for protecting the confidentiality of patient and service-user information and enabling appropriate information sharing.

2. What is Personal Data?

Personal data means any information relating to you that identifies you, or through which you can be identified, directly or indirectly. In particular, by reference to an identifier such as a name, an identification number, location data, or an online identifier or to one or more factors specific to you physical, physiological, genetic, mental, economic, cultural or social identity.

